



Peters Township School District

**AGENDA
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, MARCH 17, 2025 AT 7:00 PM
DISTRICT ADMINISTRATION OFFICE**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

➤ Celebration of Excellence

PUBLIC COMMENT ON AGENDA AND OTHER ITEMS

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers who signed up in advance per Policy 903 will be allotted a maximum of five (5) minutes for public comment. All other speakers will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminded to state their name and resident status for the minutes.

The public comment period of the meeting is not a question and answer format between the public and the Board. The purpose of public comment at Board meetings is to allow the Board to learn the thoughts of the public prior to Board deliberation and action.

PRESIDENT'S COMMENTS

An Executive Session was held immediately prior to this meeting to discuss personnel and litigation matters.

NEW BUSINESS

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated February 18, 2025.
2. Approval of the Treasurer's Report for February 2025 with a balance of \$17,852,089.47.
3. Approval of the General Fund bills for February 14, 2025 through March 13, 2025.
4. Approval of the Capital Facilities Fund bills for February 14, 2025 through March 13, 2025.
5. Approval of the Food Service Fund bills for February 14, 2025 through March 13, 2025.
6. Approval of the McMurray Elementary School Activity Fund report for February 2025.
7. Approval of the Middle School Activity Fund report for February 2025.
8. Approval of the High School Athletic Fund report for February 2025.
9. Approval of the High School Activity Fund report for February 2025.
10. Approval of the High School Coffee Shop Activity Fund report for February 2025.

II. BOARD COMMITTEES

Personnel

Daniel Taylor

Buildings and Grounds

Alex O'Neill

1. **RECOMMENDATION:** Move to approve a three (3) year agreement with Bob's Landscaping for grass cutting services at an annual cost of \$48,399.00. This agreement will be funded by the Operating Budget.

Education

Rolf Briegel

Finance

Jason Camilletti

A Finance Committee Meeting was held on March 3, 2025.

2. **RECOMMENDATION:** Move to accept the 2023–2024 School District Audit including the Single Audit Report prepared by Hosack, Specht, Muetzel & Wood LLP for Fiscal Year ending June 30, 2024 as presented.

Policy

Lisa Anderson

A Policy Committee Meeting has been scheduled for March 31, 2025.

PSBA

Lisa Anderson

Western Area Career and Technology Center

Kathleen Chaudhari

The next Joint Operating Committee Meeting will be held on March 26, 2025.

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

March 2024-2025-01

2. Accept the following **retirement:**

Name: Dolores Miller
Position: Special Education Teacher
Assignment: Bower Hill Elementary
Effective: June 9, 2025

3. Approve the following as **day-to-day substitute certificated personnel** for the 2024–25 school year:

Jeremy Dawson - Biology
Barbara Deliere - Spanish

4. Approve the following **student teacher/observer/intern** for the 2024–25 school year. All compliance documents are on file:

Name: Jillian Spernak
Dates of Assignment: 3/10/25 - 5/7/25
College or University: Duquesne University
Curriculum Major: English 7-12
PTSD Teacher & Bldg.: Dr. Nicole Mitchell/Middle School
Assignment: Student Teacher

5. Approve the following **student teacher/observer/intern** for the 2025–26 school year. All compliance documents are on file:

Name: Amy Carbonara
Dates of Assignment: 8/25/25 - 12/12/25
College or University: Millersville University of PA
Curriculum Major: Certified School Nurse
PTSD Teachers/Bldgs.: Amy Caputo/McMurray Elementary
and Gail Kowalczyk/High School
Assignment: Practicum

6. Approve the following **teachers** for the **2025 Extended School Year (ESY) Program** at the contractual rate, from June 30, 2025 through July 31, 2025, 2 in-service half days and 19 instructional days, 8:00 a.m. to 12:30 p.m., Monday through Thursday:

Jessica Hanson
Emma Lindsay
Megan Plopi
Laura Shehab
Tyler Smida
Aaron Stephan

7. Approve the following **substitute teachers** for the **2025 Extended School Year (ESY) Program** at the contractual rate, from June 30, 2025 through July 31, 2025, 2 in-service half days and 19 instructional days, 8:00 a.m. to 12:30 p.m., Monday through Thursday:

Nikki Economou
Catherine Lund
Alexander Territ

8. Approve the following **nurse** for the **2025 Extended School Year (ESY) Program** at the contractual rate, from June 30, 2025 through July 31, 2025, 2 in-service half days and 19 instructional days, 8:00 a.m. to 12:30 p.m., Monday through Thursday:

Rebecca Wagner

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

March 2024-2025-02
March 2024-2025-03
March 2024-2025-04
March 2024-2025-05

2. Accept the following **resignations:**

Name: Edward Lucas
Position: Maintenance
Assignment: Buildings and Grounds
Effective: February 21, 2025

Name: Pamela Olszewski
Position: Paraprofessional
Assignment: McMurray Elementary
Effective: March 7, 2025

Name: Liam McCue
Position: Paraprofessional
Assignment: McMurray Elementary
Effective: March 11, 2025

3. Approve the following **transfer:**

Name: Cheyanne Rice
From: Custodian, High School
To: Custodian, Middle School
Effective: TBD
Replacing: Robert Hodge

4. Approve the following **change of assignment:**

Name: Bertha Reed
From: Cafeteria Food Service General Helper, Middle School (3 hours)
To: Cafeteria Food Service General Helper, Middle School (4 hours)
Effective: February 27, 2025
Replacing: Natalie DiGorio

5. Approve the following **new hire**:

Name: Daymalu Perez
Position: Cafeteria Food Service, General Helper
Assignment: Middle School
Salary: \$16.61/hr.
Effective: March 24, 2025
Replacing: Bertha Reed

6. Approve the following **day-to-day non-teaching substitutes** for the 2024–25 school year:

Liam McCue - Paraprofessional
Patricia Myers - Clerical

7. Approve the following **paraprofessionals** for the **2025 Extended School Year (ESY) Program** at the contractual rate, from June 30, 2025 through July 31, 2025, 1 in-service half day and 19 instructional days, 8:00 a.m. to 12:30 p.m., Monday through Thursday:

Kelsey Auld
Patricia Ayres
Katherine Belcher
Christine Bomba
Ean Cafaro
Leah Cheek
Ryan DeFazio
Edwin Gonzalez
Kenady Hubbard
Nicole McNally
Ramona Neal
Mihee Park
Tracey Sollon
Alexander Territ
Julia Trunzo

8. Approve the **2025 summer secretary hours** (175-200 approximated hours per school) from June 17, 2025 – August 5, 2025 for the following buildings:

Pleasant Valley Elementary
Bower Hill Elementary
McMurray Elementary

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Athletics personnel** for the 2024–25 school year: (attachments)

HIGH SCHOOL

Spring

Baseball, Volunteer Coach	Zachary Kelley
Lacrosse, Boys Assistant Coach	Grant Allison
Lacrosse, Boys Volunteer Coach	Braden Knight
Lacrosse, Boys Volunteer Coach	Brennan Wells
Track and Field, Volunteer Coach	Jennifer Cox

MIDDLE SCHOOL

Spring

Track and Field, Assistant Coach	Leah Cheek
Track and Field, Assistant Coach	Tamara Kern

2. Approve the following Personnel as **Support Personnel for Athletics** for the 2024–25 school year: (e.g., ticket takers, ticket sellers, crowd control, announcers, scorekeepers, judges, etc.)

Jennifer Cox
Michael Hildreth
Michael Koot

3. Approve the following **extra-duty Athletic personnel resignation** for the 2025–26 school year:

MIDDLE SCHOOL

Fall

Cross Country, Assistant Coach	Lisa Clark
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4. Accept the following **renewal of extra-duty Athletic personnel** for the 2025–26 school year:

HIGH SCHOOL

Fall

Soccer, Boys Volunteer Coach	Timothy Kane
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VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)
(Employees/Representatives will not be reimbursed for meals included in the conference.)

Name: Dr. Jeannine French, Superintendent – District Administration Office
Activity: The Forum for Western Pennsylvania School Superintendents
Dates: April 30 – May 2, 2025
Location: Bedford, PA
Estimated Cost: \$162.40

Name: Scott Sussman, AP Statistics Teacher – High School
Activity: College Board 2025 AP Early Table Leader and Reader for Statistics
Dates: May 28 – June 8, 2025
Location: Tampa, FL
Estimated Cost: \$1,050.00

Name: Deborah Kendrick, AP Chemistry Teacher – High School
Activity: College Board 2025 AP Reader for Chemistry
Dates: June 2 – 8, 2025
Location: Tampa, FL (Remote)
Estimated Cost: \$600.00

Name: Krysten Neff, AP Physics Teacher – High School
Activity: College Board 2025 AP Early Reader for Physics
Dates: June 5 – 17, 2025
Location: Tampa, FL
Estimated Cost: \$75.00

Name: Susan Hlebinsky, AP Physics Teacher – High School
Activity: College Board 2025 AP Early Reader for Physics
Dates: June 5 – 17, 2025
Location: Tampa, FL
Estimated Cost: \$150.00

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activities:

Organization: Field Hockey Boosters – High School
Purpose: Team Expenses
Dates: March 18 – April 26, 2025
Location: Community
Activity: Flower Sale

Organization: Senior Class – High School
Purpose: Class Expenses
Dates: March 27, 2025
Location: High School
Activity: Movie Night

Organization: Sophomore Class – High School
Purpose: Class Expenses
Dates: April 10 – 11, 2025
Location: High School
Activity: Bake Sale

Organization: Girls Lacrosse Boosters – High School
Purpose: Team Expenses
Dates: April 26, 2025
Location: Bruster's Ice Cream
Activity: Car Wash

Organization: Boys Tennis Boosters – High School
Purpose: Team Expenses
Dates: May 2 – 4, 2025
Location: Peters Township Tennis Center
Activity: Tennis Bubble Removal

Organization: Quarterback Club – High School
Purpose: Team Expenses
Dates: May 2 – 4, 2025
Location: Peters Township Tennis Center
Activity: Tennis Bubble Removal

Organization: Girls Golf Boosters – High School
Purpose: Team Expenses
Dates: May 8, 2025
Location: Top Golf
Activity: Play and Donate

Organization: Senior Class – High School
Purpose: Class Expenses
Dates: May 21, 2025 (Rain Date: May 22, 2025)
Location: Stadium
Activity: Powder Puff Football Game

Organization: Peters Township Education Foundation
Purpose: Foundation Expenses
Dates: June 6, 2025
Location: Stadium
Activity: Graduation Concessions

Organization: Girls Golf Boosters – High School
Purpose: Team Expenses
Dates: June 10 – 13, 2025
Location: Valley Brook Country Club
Activity: Junior Golf Clinic

Organization: Cross Country Boosters – High School
Purpose: Team Expenses
Dates: June 21, 2025
Location: Peterswood Park
Activity: 5K Race

2. Approve the following **student trips:** (attachments)

Organization: MATHCOUNTS – Middle School
Advisor: Samantha Denner
Purpose: MATHCOUNTS State Competition
Dates: March 21 – 22, 2025
Location: Harrisburg, PA
Cost to Dist.: \$100.00

Organization: Unified Bocce Team – High School
Advisor: Mark Seckar
Purpose: Special Olympics of PA (SOPA) / PIAA State Bocce Team Finals
Dates: March 26 – 27, 2025
Location: Hershey, PA
Cost to Dist.: \$2,584.72

Organization: Music Department – High School
Advisor: Ryan Perrotte
Purpose: 2025 Pennsylvania Music Educators Association (PMEA)
All State Festival
Dates: April 9 – 12, 2025
Location: Pocono Manor, PA
Cost to Dist.: \$3,672.95

Organization: National History Day Club – Middle School & High School
Advisor: Joshua Elders
Purpose: 2025 National History Day State Competition
Dates: April 12 – 13, 2025
Location: Scranton, PA
Cost to Dist.: \$5,963.83

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the DRAFT 2026–27 School Calendar. (attachment)
2. Accept the donation of a display monitor, document camera, sound bar set, wall mount assembly, and cables from McMurray Student Council to Peters Township School District for the McMurray Elementary Art Room at a value of \$1,960.00.
3. Approve Pearl Moss as a substitute monitor from Mlaker L.L.C. Student Transportation for the 2024–25 school year.
4. Authorize Hosack, Specht, Muetzel & Wood LLP to complete the annual local audit of the financial statements and the federal programs single audit at the cost of \$23,045.00 for 2024-25, \$23,735.00 for 2025-26, and \$24,445.00 for 2026-27. (attachment)
5. Approve an Educational Institution Agreement between Maxim Healthcare Services, Inc. and Peters Township School District to provide supplemental healthcare staffing services, on terms and conditions approved by the Solicitor. (attachment)
6. Approve a five (5) year Cyber Services Agreement between Seneca Valley School District and Peters Township School District for student on-line instructional programs, on terms and conditions approved by the Solicitor. (attachment)
7. Approve a three (3) year subscription with IXL Learning for 2,500 student site licenses for Grades K-6 and 8 at a cost of \$95,625.00, effective August 6, 2025 through August 5, 2028. (attachment)
8. Approve a three (3) year Lease Agreement with Trafera for three hundred seventeen (317) Lenovo 500e Yoga Chromebooks and six hundred eighteen (618) Lenovo 500W G4 Yoga Laptops at an annual cost of \$202,153.00. The items will be leased through the COSTARS Hardware Contract (003-051). (attachment)

BOARD INFORMATION

PUBLIC COMMENT ON AGENDA ITEMS ONLY

SOLICITOR’S REPORT

CORRESPONDENCE AND MATTERS OF INFORMATION

March Board Meeting:

Monday, March 31, 2025 at 6:30 p.m.

Policy Committee Meeting

April Board Meeting:

Tuesday, April 22, 2025 at 7:00 p.m.

Regular Board Meeting

May Board Meeting:

Monday, May 19, 2025 at 7:00 p.m.

Regular Board Meeting

MOTION TO ADJOURN